

AGENDA PLACEMENT FORM

(Submission Deadline - Monday, 5:00 PM before Regular Court Meetings)

Date:	2/11/2025	Court D This section to be completed	
Meeting Date			
	: Jamie Moore		
	Fire Marshal	Sohnson County	
		★ PRESENTED ★	
Signature of I	Elected Official/Department Head:	CITICSENTED A	
$\overline{}$	121	Onmissioner S CS I	2-24-25
Description:			2-24-23
	on: Introduction to the Internation	nal Fire Code- Enha	ncing Fire Safety
in Johnson	County		
	(May attach additional	sheets if necessary)	
D 4- D	, ,	onecis ii necessary,	
	esent: Jamie Moore		
(Pre	senter must be present for the item unl	ess the item is on the C	onsent Agenda)
Supporting D	Documentation: (check one)	PUBLIC CO	NFIDENTIAL
(PUB	LIC documentation may be made available.	ilable to the public prio	r to the Meeting)
Estimated Le	ength of Presentation: 15 minut	tes	
Session Requ	ested: (check one)		
□ A	ction Item 🗆 Consent 🗷 Workshop	p 🗆 Executive 🗀 C	Other
Check All De	partments That Have Been Notified	:	
	County Attorney	☐ Purchasing	☐ Auditor
	☐ Personnel ☐ Public Wor	ks 🔲 Facilities M	anagement
Other Departr	ment/Official (list)		

Please List All External Persons Who Need a Copy of Signed Documents In Your Submission Email



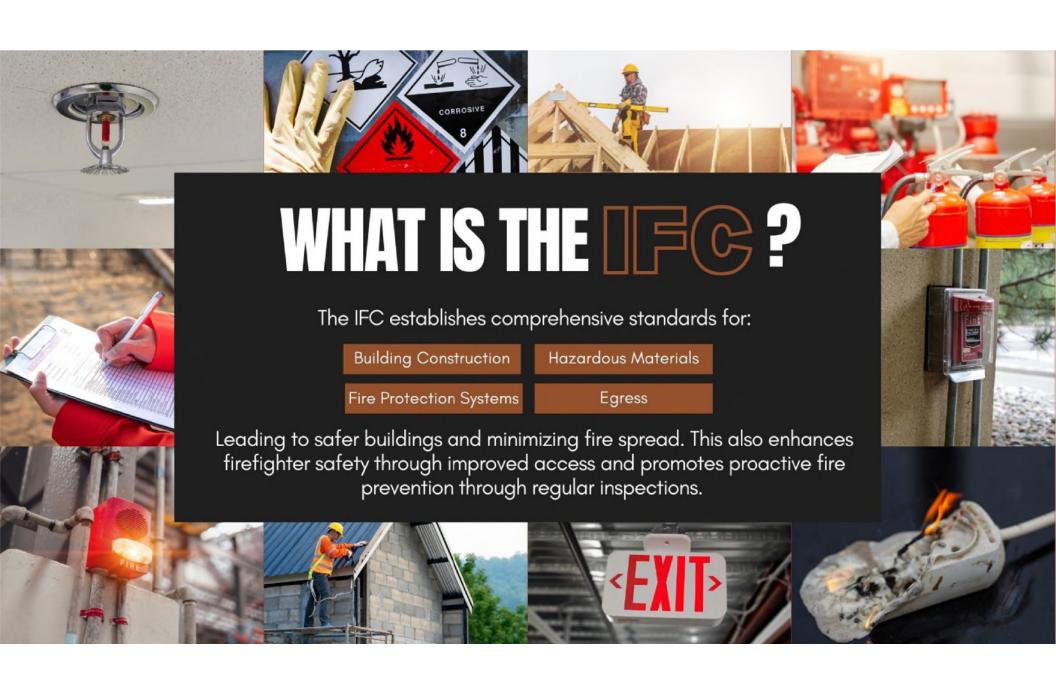
AGENDA PLACEMENT FORM
(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date:	2/11/2025	Court Decis This section to be completed by Co	
Meeting Da	ate: 2/24/2025		
_	By: Jamie Moore	-	
	t: Fire Marshal	Johnson Count	
Signature of Elected Official/Department Hea		* (APPROVED) *	
Description	n:		2-24-25
Proposal	I for Services, Watkins Group L	LC for researching, coord	inating and
drafting	of documents for adoption of th	e interational fire code.	
	(May attach addition	nal sheets if necessary)	
Person to I	Present: Jamie Moore		
(P	resenter must be present for the item	unless the item is on the Cons	sent Agenda)
Supporting	g Documentation: (check one)	■ PUBLIC □ CONF	IDENTIAL
(PU	UBLIC documentation may be made a	vailable to the public prior to	the Meeting)
Estimated	Length of Presentation: 5 m	inutes	
Session Re	quested: (check one)		
	Action Item Consent Works	shop 🗆 Executive 🗆 Other	er
Check All	Departments That Have Been Notif	ied:	
[☑ County Attorney ☐ IT	☐ Purchasing	☐ Auditor
	☐ Personnel ☐ Public V	Vorks	agement
Other Depa	artment/Official (list)		

Please List All External Persons Who Need a Copy of Signed Documents In Your Submission Email



Enhancing Fire Safety in Johnson County, Texas



MAJOR EVENTS THAT PROMITED THE DEVELOPMENT OF INTERATIONAL FIRE CODE



Our Lady of the Angels School Fire (1958) - Prompted updated school fire safety regulations, including fire drills, automatic alarms, and better evacuation plans.



MGM Grand Hotel Fire (1980) -Led to comprehensive fire protection requirements in high-rise buildings, including sprinklers, smoke detectors, and fire-resistant materials.



The Station Nightclub Fire
(2003) – Reinforced the
importance of maximum
occupancy limits, exit
accessibility, and fire-resistant
building materials.



Grenfell Tower Fire (2017, UK)

- Spurred global discussions
on fire safety in high-rise
residential buildings,
emphasizing fire-resistant
cladding and evacuation
protocols.



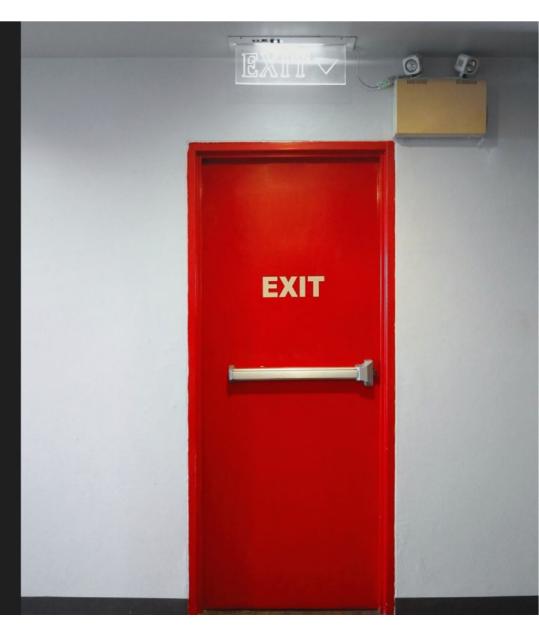
FIRE SAFETY CODES

Across Johnson County, SEVEN of the nine municipalities have adopted some level of fire prevention in the form of standardized fire codes.

Johnson County currently has not adopted codes, which can lead to insufficient protection for residents and firefighters.

THE SPECIFICS: BUILDING GONSTRUCTION

The IFC dictates requirements for building materials, fire-resistant construction methods, and the layout of buildings to help contain fires and slow their spread. This includes things like firewalls, fire-rated doors, and proper exit routes. It ensures buildings are designed to give people time to escape in an emergency.



THE SPECIFICS:

OCCUPANCY CLASSIFICATIONS

The code recognizes that different types of buildings have different fire risks. A school, for example, has different needs than a warehouse. The IFC categorizes buildings based on their use (like residential, commercial, industrial) and sets specific requirements for each category.







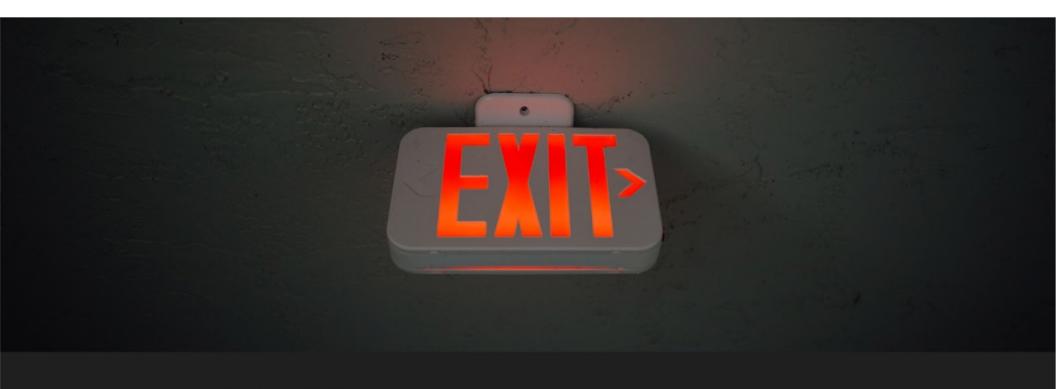












THE SPECIFICS:

MEANS OF

Clear and accessible exits are critical for safe evacuation during a fire. The IFC sets specific requirements for the number, size, and placement of exits, ensuring people can leave a building quickly and safely. This includes things like adequate lighting and signage.



THE SPECIFICS:

PERMITTING AND INSPECTIONS

The IFC establishes a process for permitting and inspecting fire protection systems and other fire-related activities. This helps ensure that everything is done correctly and meets the code's standards.





resilient structures, reducing property damage costs

and facilitating faster recovery after disasters. It also

lowers liability for property owners and businesses.



WATKINS GROUP CONSULTANTS, LLC PROPOSAL FOR SERVICES

Watkins Group Consultants, LLC is pleased to submit this proposal for services to support Johnson County in the effort of Research, Coordination and Drafting of Proposal documentation for adopting Fire Code.

This proposal will serve as an Agreement for services between Watkins Group Consultants, LLC (the "Vendor") and Johnson County (the "Client").

Proposed Services

- Initial discussion to set project timeline/schedule and expectations
- Compile and present a base Fire Code draft for initial review and comments
- Research adjacent jurisdictions and their adopted code
- Initiate a guided Q&A via email with Johnson County with recommendations on additional code related items, amendments to adopt, fee structure, etc.
- Edit the base draft with additional information and commentary received from Client after the Q&A phase.
- Conduct remote discussion meeting(s) as needed
- Provide a 2nd draft incorporating all comments and discussion points that have been decided through the process.
- . Make final revisions and adjustments to the documents
- Provide a final draft of the Fire Code for Johnson County to present for Adoption
- Attend and participate in (2) in-person meetings as requested

Fees & Billing

The project will be billed out at the completion of each phase, as shown below:

Phase 1: Initial discussion is held to discuss project expectations and timeline. Base Draft completed by Vendor and Q&A Initiated. The base draft is provided to the Client with a detailed list of questions and code suggestions to complete and review. -- \$ 500.00

Phase 2: Research of adjacent jurisdictions completed by Vendor, Q&A responses received and base draft is edited and provided to client for review, with a proposed permitting fee. - \$ 875.00

Phase 3: Edited draft is reviewed and marked up by Client and comments are returned to Vendor. Remote discussion is conducted as needed. Final Draft is ready for review - - \$ 375.00

Phase 4: Meeting coordination and participation to assist in the adoption, approval and implementation of Fire Code. Travel, lodging and time for 2 participants from the Watkins team.

Travel Rate - Roundtrip of 4 hours per trip, per person = 16 Hours x Travel Rate \$65 per hour (\$1,040.00)

Event time @ 2 hours per person x 2 events = Apx. 8 Hours x \$125 per hour (\$1,000.00)

Lodging for 1 event x 2 attendees = \$320.00 (Room rates estimated at \$160 per person)

Project total: \$4110.00

^{**}Additional meetings or coordination needed will be billed at \$125 per hour.

Vendor shall invoice the Client at the end of each phase listed above. Invoices will be submitted to the Client via email, and payment is requested *no later than 30 days* from invoice date. Alternate invoicing timelines can be accommodated if requested by Client.

Timeline for Execution

Project schedule to be determined during initial discussions. Our team is ready to move forward. Expected turnaround time is apx. 3 weeks, dependent on successfully meeting deadlines by all parties.

Service Level

- a) Vendor and Client shall agree upon a project schedule at the commencement of this contract, and Vendor will meet deadlines as promised. The Client may have deadlines imposed upon them during the course of the project, and if those deadlines are not met, the contract schedule may need to be adjusted accordingly.
- b) Vendor will communicate with the Client's staff by phone, video, e-mail, or in person, as necessary
- c) Vendor will attend remote meetings with a notice of at least two business days.
- d) Vendor will attend (2) in-person meetings to discuss and help promote the adoption of the drafted Fire Code
- e) Communication is imperative to meet the goals of this project. Both Vendor and Client shall maintain an open communication to keep on task and complete the common goal

Project Deliverables

All project deliverables/documentation will be by email and dropbox (if files are too large for email).

Most draft documentation will be sent as Word or PDF files, and final documents will be PDF files.

Qualifications

Vendor provides a team of qualified professionals, with years of Fire Code and Life Safety experience. Vendor has also completed all requirements to become an accredited department through the Texas Commission On Fire Protection. Vendor shall provide documentation of all credentials at the demand of the Client. It shall be the responsibility of the Vendor to ensure properly credentialed staff are kept abreast of all adopted local, state, and federal law throughout the completion of the contract.

Watkins Group Consultants, LLC is a Texas Commission on Fire Protection regulated department - FIDO #12278

In agreement – DATE: 02/14/2025				
Vendor: Watkins Group Consultants, LLC				
ву:				
Print Name: Heather L. Watkins				
Contact Postal Address: PO Box 423, Georgetown, TX 78626				
Contact Phone Number: 512-851-3169				
Contact Email Address: Hwatkins@watkinsconsult.com				
Client: Johnson County				
ву:				
Print Name: Christopher Boedeker				
Date: 2-24-2025				

Contact Postal Address:	810 E. Kilpatrick, Cleburne, 1x 76031				
Contact Phone Number:	817-556-6346				
Contact Email Address:	jmoore@johnsoncountytx.org				
Accounts Payable POC:					
Accounts Payable Phone and Email:					